भारत सरकार / Govt.of India
प्रधान मुख्य आयकर आयुक्त कार्यालय,
उ.प.क्षेत्र,आयकर भवन,सैक्टर–17 ई, चण्डीगढ–160017
Office of the Pr. Chief Commissioner of Income Tax, N.W. Region,
AayakarBhawan, Sector-17 E, Chandigarh
Telefax: 0172-2544252 E-mail :chandigarh.dcit.hq.judicial@incometax.gov.in

NOTICE FOR EMPANELMENT OF STANDING COUNSELS

Applications are invited from advocates of substantial standing and repute and with good academic credentials for Empanelment as **Senior and Junior Standing Counsels** for representing the income tax matters before **the Hon'ble Himachal Pradesh High Court and other judicial forums.** Tentative number of empanelment is **01** in both categories of standing Counsels. Normally, the Empanelment time period is 3 years. The Empanelment is subject to CBDT instruction No. 7/2016 dated 07.09.2016. Copy of this notice is also available on the department's website i.e www.incometaxindia.gov.in and www.incometaxchandigarh.org.

2. The existing Senior Standing Counsels and Junior Standing Counsels, if wish to be empanelled again, need to apply afresh as per this notice.

3. Eligibility conditions as per CBDT instruction:

A Senior Standing Counsel

a) Should be eligible to appear before the High Court as an advocate and
b) Have a minimum experience of five years of handling direct tax matters before the High Courts or ITAT as an advocate.
OR
Have been a Junior Standing Counsel of the Department for three years
OR
Have been an officer of the Income-tax Department who is eligible to appear before the High Court as an advocate and has retired/resigned from the post of the Addl. Commissioner/Director of Income-Tax or any equivalent post after occupying such post for at least three years or any higher post or who has been a member of ITAT, provided that he has not been removed/dismissed or compulsorily retired from service on account of disciplinary action and no disciplinary proceeding under service rules or pension rules is pending against him.

B Junior Standing Counsel

a) Should be eligible to appear before the High Court as an advocate and
b) have a minimum experience of three years of handling preferably direct tax matters before High Courts or ITAT.
OR

have been an officer of the Income-tax Department who retired/resigned from the post of Additional/Joint CIT or below and is eligible to appear before the High Court as an advocate, provided that he has not been removed/dismissed or compulsorily retired from service on account of disciplinary action and no disciplinary proceeding under service rules or pension rules is pending against him.

3.1 The cutoff date for eligibility conditions is **30.09.2026.**

4. The prescribed proforma for the application A1 & A2 (as applicable) along with terms & conditions for Empanelment are available on the department's websites www.incometaxindia.gov.in and www.incometaxchandigarh.org. The applications along with required documentary proofs/ credentials must be submitted through Registered Post or by hand, in a closed envelop, addressed to Joint Commissioner of Income Tax (Judicial), NWR, Aayakar Bhawan, Sector 17E, Chandigarh - 160017. Subject "Application for Empanelment of Standing Counsel" must be written on the envelope.

5. Applicants for Senior Standing Counsels need to state specifically; at the bottom of application whether engagement as Junior Standing Counsel would be acceptable to them if the department considers it appropriate.

6. Applications not in prescribed proforma or incomplete/ deficient in any respect are liable to be rejected. Canvassing would lead to disqualification.

7. Last date for receipt of the applications is **24.12.2026** up to **6:00 PM**. Applications sent by post may be sent well in time so as to reach this office on or before the last date.

Joint Commissioner of Income Tax,
(HQ)(Judicial), Chandigarh

9268
27/11/2026

Copy to notice to:

1. The Registrar, Hon'ble Punjab & Haryana High Court, with the request to have it notified on notice board.
2. The Registrar, NCLT, Chandigarh Bench with the request to have it notified on notice board.
3. The Assistant Registrar, Income Tax Appellate Tribunal, Chandigarh with the request to have it notified on the notice board.
4. The Authority of Advance Ruling. New Delhi with the request to have it notified on the notice board.
5. The President, Bar Association of Hon'ble Punjab & Haryana High Court, Chandigarh with request to circulate it among members of the Bar.
6. The Bar council of Punjab & Haryana, Law Bhawan, Sector-37-A, Chandigarh.
7. The Web Manager, O/o the DIT (systems), Vaishali, to upload it on the website of the department.

8. The CCIT, Panchkula/Amritsar/DGIT (Inv.), Chandigarh/PCIT-1, Chandigarh/CIT(TDS)-1&2, Chandigarh /CIT (Exemption), Chandigarh/Addl. CIT (International Taxation), Chandigarh with request for display on notice boards in Income Tax Office in their region and to give wide publicity.
9. The ITO (Admn-1) (HQ), O/o the Principal Chief Commissioner of Income Tax, NWR Chandigarh for display on notice boards in Income tax office in Chandigarh.

Joint Commissioner of Income Tax,
(HQ)(Judicial), Chandigarh

Proforma–'A1' of Annexure I

Particulars to be furnished by an advocate applying for engagement as Jr. /Sr. Standing Counsel

1.Name of the person

2.Permanent Account Number

3.Father's Name

4.Date of Birth

5.Address for correspondence including e-mail, Telephone/Mobile no.

6.Permanent address

7. Educational Qualification *

8.Category of counsel for which applied (Jr. Standing Counsel/Sr. Standing Counsel)

10. Date of enrolment as an advocate in the State Bar Council and Registration No. *

11.If a partner in a firm, name(s) of the firm(s) and other partners

12. Number of cases relating to Direct Taxes dealt with during last 3/5(Jr./Sr.)years as an Advocate*

13. Number of cases published in Journals/Newspapers, etc.

14.Income from Professional Practice (copy of the latest I.T. return to be attached)

Verification

I..... S/o .....,do hereby declare that whatever has been stated in the above application is true to the best of my knowledge and belief.

Signature

Date:

Place:

*Applicant to submit documentary proof with respect to aforesaid items/information.

Undertaking

I..... S/o .....,do hereby declare that if engaged by the department, I shall fully abide by the terms and conditions of the engagement.

Signature

Date:

Place:

Proforma 'A2'of Annexure I

Pro forma for application by an officer who has retired/resigned from the Income-tax Department or has been a member of ITAT

1. Name of the person
2. Permanent Account Number
3. Father's Name
4. Date of Birth
5. Address for correspondence including e-mail, Telephone/Mobile no.
6. Permanent address
7.* Educational Qualification
8. Date of joining Government Service in Income-tax Department
9. Designation and office address of the last post held
10. Date of retirement/resignation from the service
11.* Date of enrolment as an advocate in the State Bar Council and Registration No.
13. If a partner in a firm, name(s) of the firm(s) and other partners
14. Category of counsel for which applied (Jr. Standing Counsel/Sr. Standing Counsel)

Verification

I. ..... S/o .....,do hereby declare that whatever has been stated in the above application is true to the best of my knowledge and belief. I further declare that I have not been removed from the service due to any disciplinary proceeding and no disciplinary proceedings under service rules or Pension Rules are pending against me as on date.

Signature

Dated:

Place:

*Applicant to submit documentary proof with respect to aforesaid items/information.

Undertaking

I..... S/o .....,do hereby declare that if engaged by the department, I shall fully abide by the terms and conditions of the engagement.

Signature

Date:

Place: